

RECORD OF EXECUTIVE DECISIONS AND RECOMMENDATIONS TO COUNCIL

Decision maker	Details of Decision	Reasons	Other options considered and rejected	Conflict of interest declared by any Executive member consulted	Contact officer from where the documents can be obtained
Cabinet	Budget Monitoring 2017/18 Quarter 3 outturn: To approve the outturn forecast and reserves position in relation to the General Fund, Housing Revenue Account, Capital Programme and Treasury Management.	To receive the latest financial performance report, in order to take note of the current position, key variances and areas which are high risk and have potential to affect the year-end financial position.	None	None	
Cabinet	Budget covering report: to note that each report is presented individually for approval. The reports listed in the covering report are: the Equalities Impact Assessment; the Robustness of Estimates and Adequacy of Reserves report; the Reserves Strategy; the Medium Term Financial Strategy Treasury Management Strategy; the Capital Programme; the General Fund Budget and Council Tax Housing Revenue Account	As part of the budget-setting process.	None	None	Angela Knight, Assistant Director – Resources

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	Budget and an accompanying Equalities Impact Assessment.				
Cabinet	<p>Robustness of estimates and adequacy of reserves:</p> <p>to recommend, for approval by Full Council</p> <ul style="list-style-type: none"> a. That the Council takes account of the advice in the report when determining the 2018/19 General Fund budget and Council Tax. b. That the Council approves the risk assessment relating to the robustness of estimates as detailed in the report c. That the Council sets the minimum safe contingency level for 2018/19 at £1.402 million in line with the specified calculation detailed in the report and this to be held in the Working Balance Reserve d. That the Council 	In compliance with the statutory requirement, setting out key risks in the General Fund budget, and setting out advice about safe levels of contingency reserves.	None	None	AKnight – Assistant Director Resources

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	<p>agrees that no transfers to or from the Working Balance should be built into the 2018/19 budget outside of maintaining the minimum safe contingency level.</p> <p>e. That the Reserves Strategy attached to the report is adopted</p>				
Cabinet	<p>Medium Term Financial Strategy:</p> <p>To recommend for approval by Full Council the Medium Term Financial Strategy 2018/19.</p>	To ensure the ongoing financial health and stability of the Council and to look ahead to anticipate issues that may arise in the Council's finances which will enable measures to be taken and plans to be put in place ahead of such issues arising.	None	None	Angela Knight – Assistant Director Resources
Cabinet	Treasury Management Strategy: to recommend for approval by Full Council the Treasury Management Strategy.	In compliance with the CIPFA Code of Practice for Treasury Management in Public Services, which requires the Council to determine its Treasury Management Policy and Strategy for 2018/19 and the following two years.	None	None	Angela Knight – Assistant Director Resources
	Capital Programme 2018/19 to 2022/23: to recommend for approval by Full Council	To set out a five year plan on capital expenditure on the Council's assets, including	None	Cllr S Barker, in relation to the Thaxted Guildhall	Angela Knight –

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	the five year Capital Programme for 2018/19 to 2022/23, as corrected by officers following identification of errors in formulae from page 117.	buildings, vehicles and ICT and the associated financing of these programmes.		rental, as the Cabinet Member for Culture, Communities and Customer Dispensation in existence: no	Assistant Director Resources
Cabinet	<p>General Fund Budget and Council Tax 2018/19: to recommend to Full Council for approval, as amended to add an additional comment relating to the final settlement confirmation; removal of outstanding issues referring to precepts and final settlement, these having been finalised and added to the report:</p> <p>The General Fund Council Tax requirement of £5,330,374 summarised in the report;</p> <p>The schedule of fees and charges in Appendix F of the report.</p>	To set out a detailed budget for all services except Council Housing and proposals for the District Council share of the Council Tax bill, in compliance with the legal requirement to set a balanced budget.	None	None	Angela Knight – Assistant Director Resources
Cabinet	Housing Revenue Account Budget 2018/19: to	To set out spending plans for council housing in the district	None	None	Angela Knight – Assistant Director

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	recommend, for approval by Full Council, the Housing Revenue Account budget 2018/19, as amended following correction of corrupted information carried over from the report on the capital programme table.	from 2018/19 with a five year forecast. The report contains proposals for rents and service charges. 2018/19 is the seventh year of the self-financing arrangements and the 30 year plan approved by the Council in 2012.			Resources
Cabinet	Procurement Strategy: to recommend for approval by Full Council the Procurement Strategy 2018/19.	To contribute to the corporate strategy by supporting all departments across the Council, and to adopt principles in selecting providers and in the procurement of contracts.	None	None	Angela Knight – Assistant Director Resources
Cabinet	Corporate Plan 2018/2022: to recommend the draft Corporate Plan for 2018-22 to Council for approval.	Following a significant review of the Plan last year, to refresh the Plan by reflecting the latest data for the District.	None	None	Dawn French, Chief Executive
Cabinet	Corporate Economic Development Strategy 2018/21: to adopt the Uttlesford Economic Development Strategy and Action Plan 2018-21. To approve the actions and associated revenue expenditure allocations for the period 2018–19 as follows: Types of growth - £5k	The District Council's Corporate Plan 2018–21 is focused on four priorities, one of which is “supporting sustainable business growth”. This Economic Development Strategy and Action Plan will maintain and deepen delivery against this corporate priority.	None	None	Simon Jackson, Economic Development Officer

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	<p>Key Sectors - Visitor economy - £50k Key Sectors - Rural economy - £10k Key sectors - Life Sciences, research and Innovation - £5k Key sectors – Provision of Business Support £10k London Stansted Airport Location - £5k Proposed garden communities - £5k Connectivity - £10k Business rates relief development scheme - £60k</p> <p>To note the estimated that the MTFs assumes that the Economic Development actions revenue budget will remain at £160K from 2019–21.</p> <p>To note the provision in the proposed capital programme for £500K in 2018/19 for Superfast Essex Phase III and slippage of £100k from 2017/18 to 2020/21 for closing the 2% gap.</p>				
Cabinet	Local Development Scheme:	The Cabinet last considered	None	None	Simon Payne, Project

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	to adopt the revised Local Development Scheme.	the Local Development Scheme in July 2017 and it is now necessary to bring the document up to date.			Manager Planning Policy
Cabinet	London, Brentwood and Chelmsford Local Plan Consultations: to delegate authority to the Director of Public Services in consultation with the Deputy Leader to respond formally to current consultations on : The Draft London Plan; Brentwood Local Plan; and Chelmsford Local Plan	Given the timing of the three consultations, and the current input into the preparation of the UDC draft Plan, there is not time for detailed commentary on the responses to be brought to the Cabinet meeting, therefore delegated authority to make such responses is required.	None	None	Stephen Miles, Planning Policy Team Leader
Cabinet	Street Name and Numbering policy: to adopt the Street Name and Numbering Policy.	To set out the policy framework for operation of a Street Naming and Numbering service and to set out protocols for determining official street names and numbers.	None	None	Ann Howells, Support and Business Manager
Cabinet	Chairman's item of urgent business: to delegate to the Assets of Community Value Committee comprising the Leader, the Portfolio Holder for Environmental Services and the Portfolio Holder for Communities and	A number of possible re-nominations of assets of community value may require determination before the end of March 2018.	None	None	Sarah Nicholas, Senior Planning Officer

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	Partnerships the determination of all assets of community value nominations that would require determination prior to the meeting of Cabinet on 4 April 2018.				
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An executive decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.